



The Hendreds CE School
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22nd October 2026

Dear parents and carers,

CHANGES TO SCHOOL LUNCHES FROM TUESDAY 3RD NOVEMBER ONWARDS

As promised, we are writing to share details on how to order school meals for your child for orders relating to Tuesday 3rd November onwards, which is the children's first day back after the half term break. Our new catering company, MiQuills will begin service after the half term break and MCAS will replace Swift Kitchens as the platform for placing orders and making payment.

If you usually pay for your child's school meals, you'll need to ensure that your dinner account is in credit before placing any orders by doing the following:

- If using a smartphone, please tap on "Dinners" - scroll down and tap on "add dinner money" – follow the payment instructions on your phone
- If using a computer to log onto MCAS, please click on your Dashboard and locate the "Dinner Money" section – enter the amount you wish to pay in the "Deposit Amount" box, add to basket and then follow the usual steps to complete your payment

Please note that the minimum payment amount is £2.90, which is the cost of one meal, but you may add a larger amount if you wish e.g. if you wish to place an order for 10 meals, please add a payment amount of £29.00

If your child is eligible for universal infant free school meals (all key stage 1 children) or free school meals, orders may be placed as follows:

- If using a smartphone, please tap on "Dinners" and the current week's menu choices will appear – select the date for which you wish to place a meal (you can scroll forward to future weeks if you wish); select the relevant menu (you should only see one), choose your child's meal and tap "Submit".
- If using a computer, please select "Dinners" from the left-hand menu; this will display the current week's menu – click on the required day and select your child's meal choice from the dialogue box that appears. To place orders for future weeks, click "next week" or select the required week from the drop-down menu.

This functionality is available in MCAS now, so you can place advance bookings for your child. However, if you still need to order a meal for your child for Friday 23rd October, these should be

done through Swift Kitchens; you will need to contact Swift directly if you have any remaining credit left on your account after 23rd October.

Important Ordering Information

Please note that orders need to be placed **at least 24 hours in advance**; where possible, we encourage families to place orders a week at a time so that you do not need to log in every day! You will also be able to amend or clear meal orders, provided this is done before the 24-hour cut-off period.

The current menus remain in place until the February half term break when MiQuills will issue us with their Spring/Summer menu; the Autumn/Winter menus are attached to this email.

Christmas Dinner Day

PLEASE DO NOT PLACE A MEAL ORDER FOR FRIDAY 11TH DECEMBER

This will be **Christmas Dinner Day** at The Hendreds and no child will be charged for a meal on this date. Further information regarding meal choices and booking arrangements will be shared nearer the time. Please note that the meal options currently displayed for this date will not apply.

We hope you find the new ordering system straightforward and that your child continues to enjoy school lunches at The Hendreds. However, if you require any assistance with the ordering process, please do not hesitate to contact the school office.

Kind regards,

A handwritten signature in cursive script, appearing to read 'L Rees', enclosed within a faint, light-colored rectangular border.

Lisa Rees
Headteacher