



FRIENDS OF THE HENDREDS PTA

Registered Charity Number: 1096172

AGM Meeting Minutes

Date: 21st October 2025

Attendees:

- John Bleasdale
- Kirsty Grieve
- Anna Almond
- Charlotte Stephens
- Sarah Whitehead
- Any Piper
- Charlie Cross
- Ben Hornby
- Meg Wood

At the time of the meeting there are 4 trustees. The governing document requires twice the number of attendees as trustees to be quorum, so with 9 attendees the meeting was quorum.

Agenda:

- Review and accept the minutes of the last AGM
- Overview of the year
- Treasurers report and acceptance of the accounts
- Discussion and agreement on key funding priorities for this academic year
- Vote in the new Hendreds PTA board
- Agree the board members that will have banking access and will sign small lottery licence declarations.
- Any other business

Minutes:

- Minutes of last years AGM were reviewed and accepted
- Finances were reviewed and accounts accepted (see Treasurers report in appendix)
 - An independent review of the accounts had been done in advance by Daniel Stephens.
- Comments from Lisa (shared in absence)
 - Please do pass on our gratitude for all of the fundraising efforts - we are very grateful. In particular, the second set of Chromebooks is getting regular use across the school. Many thanks also to all the parents who volunteer with the PTA and the trustees but, in particular to Dom who is standing down from being the chair.
 - Key funding:
 - Would like continued funding of
 - Author visit
 - Bassistry visits x2

- Watermill Theatre ice cream
 - KS2 children (who are not free school meal) Christmas lunch in school
 - Proposed stretch target:
 - Support towards an access door for the early EYFS garden.
- Discussion
 - The group supported continued support of the items discussed above. The value of the books at Christmas was questioned, especially if not given by Santa.
 - For the stretch target it was felt that a new door is unlikely to be a strong pull to use to drive attendance for additional fund raising support. It was questioned whether SEN needs could benefit from any additional support such as a sensory space.
- Approach to the PTA
 - We agreed that as a committee we will keep the charity alone, but will need support from the wider members to run and organise events. If there is not sufficient support from the members then events may not go ahead.
- The current committee stood down
 - Thanks to Nigel who has been part of the committee for several years, and for Dom in his role as chair last year.
- New committee were voted in:
 - Ben Hornby as Treasurer and Chair - all agreed
 - Charlie Cross as secretary - all agreed
 - Dom Hones as committee member - all agreed
 - Meg Wood as committee member - all agreed
- Signing
 - Proposed Ben and Meg to have banking access and signing rights for small lottery licence and any other official documentation required to administer the charity. - all agreed
- AOB
 - Wreath making is booked in for the 5th December and we got a discount on this from Snell's Hall (£20).
 - There is a proposal for a joint summer village fair across the various groups/charities in the village. Meg is investigating options.
 - Discussed whether we can sell mulled wine at the nativity / carols.

Actions:

- Ben to discuss SEN provision and spaces at the school as a potential fund raising drive.
- Ben to update the Charity register, bank mandates, WhatsApp and small lottery licence signing.

Treasurer's Report – Period 1st Sept 24 to 31st August 25

For the academic year of 24/25 we brought in a total of £6,728.67.

The majority of this was from the following events:

Month	Event	Income	Expenses	Profit
Dec 24	Christmas Events	£3,248.10	£346.68	£2,901.42
Mar 25	Bingo	£689.36	£74.23	£615.13
Jun 25	Hundreds Got Talent	£1,261.99	£221.46	£1040.53

There were also the following additional income items

- £44.08 from bank interest
- £257.09 from Your School Lottery (down slightly from previous year)
- £900 from Infineum workplace match funding
- £328.05 from small events, mostly second hand uniform sales

We have continued to make significant contributions to the school including:

Item	Hundreds PTA Contribution
Bassistry Workshop	£500.00*
Author visit	£509.49
Support funding for those in financial hardship	£178.94
Christmas (Lunch for all, books, crackers and icecreams at Watermill)	£647.36
Chromebooks	£7084.00*
Snells Hall Parking (increasing to £260 for 25/26)	£210.00
Total:	£9,129.79

*Bassistry and £2,084 towards Chromebooks were invoiced in 25/26 academic year.

Additional running costs were

- Parentkind membership (insurance): £162
- Gambling Licence: £20
- Banking fees: £67.84

Financial position over the last 5 years:

Friends of the Hundreds PTA – Assets					
<i>Academic Years – balances at 31st August 2025 / £</i>					
Account	2025	2024	2023	2022	2021
Current	1,806.60	2,560.13	4,089.46	5,844.38	5,326.54
Savings	2,404.21	2,560.13	5,497.04	5,440.72	5,438.69
Cash	181.11	158.20	182.00	200.00	180.00
TOTAL	4,391.92	5,278.46	9,768.50	11,485.10	10,945.23

These accounts were reviewed by Daniel Stephens

Balance Sheet

The Friends of Hendreds School Parent Teacher Association Balance Sheet 30/09/2025

Assets		Liabilities	
<u>Assets</u>	£0.00	<u>Liabilities</u>	£0.00
<u>Current Assets</u>	£0.00	<u>Accounts Payable</u>	£0.00
<u>Cash</u>	£181.11	Total Liabilities	£0.00
<u>Current</u>	£238.20		
<u>Savings</u>	£1,406.84	Equity	
<u>Accounts Receivable</u>	£0.00	<u>Equity</u>	£0.00
<u>Imbalance-GBP</u>	£0.00	<u>Opening Balances</u>	£9,794.10
Total Assets	£1,826.15	<u>Retained Earnings</u>	£0.00
		Retained Losses	£9,008.48
		Total Equity	£785.62
		Total Liabilities & Equity	£785.62

Profit and loss sheet (1st Sept 2024 to 31st Aug 2025):

The Friends of Hendreds School Parent Teacher Association Profit & Loss For Period Covering 01/09/2024 to 31/08/2025

Revenues		Expenses	
<u>Income</u>	£0.00	<u>Expenses</u>	£0.00
<u>Donations</u>	£0.00	<u>Adjustment</u>	£0.00
<u>Events</u>	£0.00	<u>Bank Service Charge</u>	£67.84
<u>Bingo</u>	£689.36	<u>Contributions to School</u>	£5,509.49
<u>Christmas</u>	£3,248.10	<u>Christmas</u>	£647.36
<u>Disco</u>	£0.00	<u>Coaches</u>	£0.00
<u>Hendreds Got Talent</u>	£1,261.99	<u>Leavers</u>	£176.06
<u>Party Quiz</u>	£0.00	<u>School Capex</u>	£0.00
<u>Small events</u>	£328.05	<u>Snells Hall Parking</u>	£210.00
<u>Interest Income</u>	£44.08	<u>Events Expenses</u>	£0.00
<u>Lottery</u>	£257.09	<u>Bingo</u>	£74.23
<u>Other Income</u>	£900.00	<u>Christmas</u>	£346.68
<u>Reimbursed Expenses</u>	£0.00	<u>Disco</u>	£0.00
Total Revenue	£6,728.67	<u>Hendreds Got Talent</u>	£221.46
		<u>Party Quiz</u>	£0.00
		<u>Small Events</u>	£0.00
		<u>Licences</u>	£20.00
		<u>Miscellaneous</u>	£162.00
		Total Expenses	£7,435.12
		Net loss for Period	£706.45