

Hendreds C of E
Friends of the Hendreds (PTA)
Registered Charity No. 1096172
Date: October 2, 2020

Dear Parents,

FoTH Annual General Meeting (AGM)

I hereby give notice of the AGM of the Hendreds C of E School PTA (FoTH), to be held on Wednesday, November 4, 2020 at 6:30pm. This year's AGM will be held virtually through Microsoft Teams. Please log-in to your child's Teams account and open the calendar. From there, find the AGM on November 4th and click to join. We anticipate that the AGM should last approximately 90 minutes.

The PTA plays a vital part in the school community and all parents, as automatic members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children at our school, to participate in choosing the events and activities for the year to come, and to hear valuable insights from the Head Teacher regarding the school and your child's education.

The AGM is also an opportunity for you to elect the PTA Committee, to represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as an Officer or Ordinary Committee Member for the first time. If you would like any further information about what is involved in being a Committee Member, please speak to me or any other committee members, or see the documents on Classlist or in the school office detailing the roles of each position. Unfortunately, I have decided to stand down as Chair, as I have started a full-time Naturopathic medical practice again. It has been a pleasure to work with the school and the amazing committee over the last 2.5 years. The charity cannot legally run without a Chair, so please consider taking on this role. You do not have to be an existing committee member to become Chair. We need your new energy and ideas. You will be welcomed by a dedicated committee, and I will provide support to aid your transition into the role. If you have a nomination or would like to throw your own hat into the ring, please return the slips below as soon as possible, or by November 3rd at the latest. If you are unable to attend but have input for the committee, please feel free to chat, call, or message any of us. We look forward to seeing you on Wednesday, November 4, 2020.

Kind Regards,

Blythe Burton-Teed
Chair, FoTH



I/We SHALL or SHALL NOT (please circle) be attending the AGM on November 4th (6:30pm).

Signed Print Name.....

NOMINATION FOR OFFICER/MEMBER OF THE PTA COMMITTEE

Nominee

For position of: Chair/Secretary/Treasurer/Other Officer/Ordinary Committee Member [mark one]

Proposer Seconder

[please sign and print name]

[please sign and print name]

I agree to my nomination for the position of

Signed Date